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OFFICE OF THE REGISTRAR

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Ref.REG/14/053/02/2021/011

03/02/2021

NOTICE

Subject: Registration of 2nd Semester for Students admitted before 15.11.2020 [Academic Year 2020-21]

Attention – Students of 2nd Semester [admitted before 15.11.2020]

DIT University welcomes all students who are to be re-registered for 2nd Semester [admitted before 15.11.2020] of all the programmes other than MBA & D.Pharm of the University in the Academic session 2020-21. As per Section 2.1 of the Academic Ordinances of the University, a student is required to be re-registered to the successive trimester/semester/year of his/her programme in the courses prescribed for the particular trimester/semester/year to attend lecture, practical and tutorial classes and to appear in the mid-term and the end-term examination of that trimester/semester/year.

The re-registration of the Even Semester will be done in online mode through SAP Student portal for all the students from **08-12 February 2021**.

Please Note: All dues must be cleared while proceeding for Registration Process. Please ensure to clear all dues.

ONLINE REGISTRATION PROCESS

Registration Steps (see the screenshot as given in the separate annexure)

- Step 1. Login to the SAP Portal and click on Even Registration Tab.
- Step 2. Check your basic details that appear on screen. Please clear your dues to register in next session in case you have any fee due.
- Step 3. Click on Register Tab, on the click, system will seek the reconfirmation on your registration status as applicable. Click OK to proceed
- Step 4. Click on Register & Book Subjects tab to complete your registration (Subjects will be booked by the University)


Registrar

To:

- All Deans' / Directors / HoDs – To disseminate information among students

Copy to:

- Hon'ble Chairman
 - Hon'ble Chancellor
 - Hon'ble Vice Chancellor
 - Hon'ble Pro Vice Chancellor
 - FO / DFO
 - ICT Manager – To upload on website & SAP Student Portal.
- } For information please

Annexure

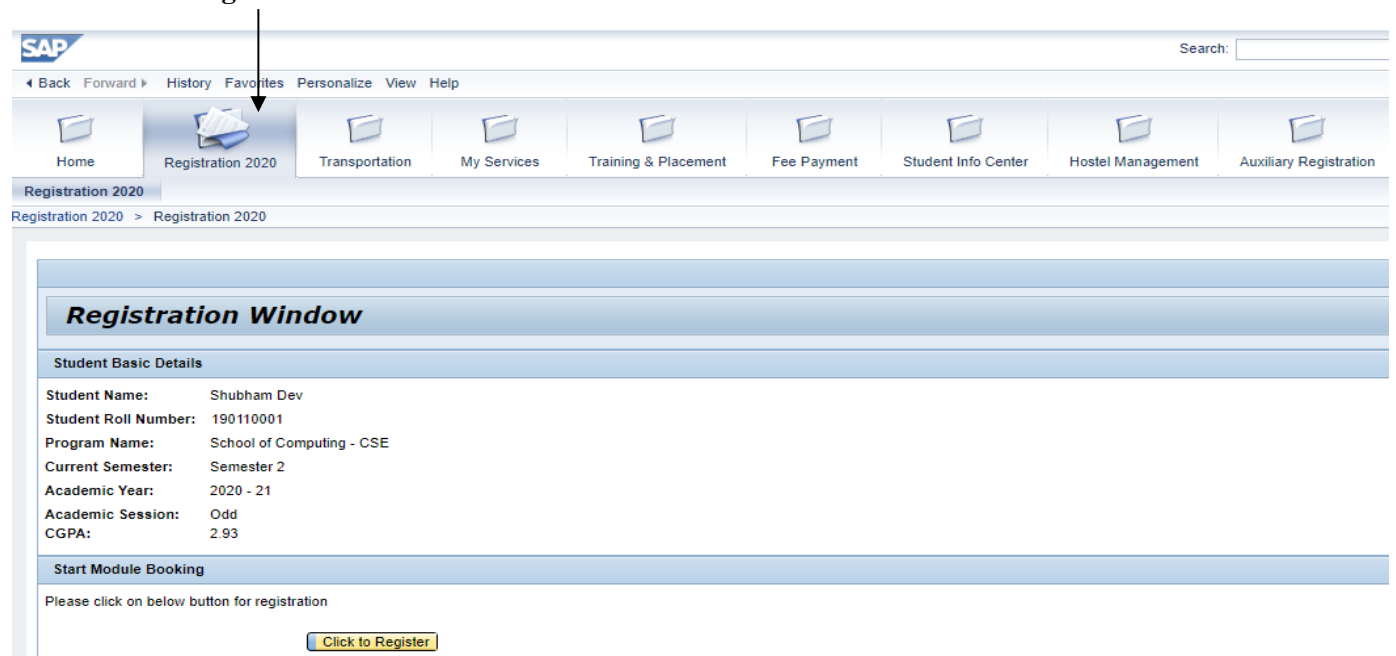
Registration Steps (Screenshots)

Registration Steps (see the screenshot as given in the separate annexure)

Step 1. Login to the SAP Portal



click on Even Registration Tab



Step 2. Check your basic details appeared on the screen.

Registration Window

Student Basic Details

Student Name:	Shubham Dev
Student Roll Number:	190110001
Program Name:	School of Computing - CSE
Current Semester:	Semester 2
Academic Year:	2020 - 21
Academic Session:	Odd
CGPA:	2.93

Start Module Booking

Please click on below button for registration

[Click to Register](#)

Please clear your dues to register in next session in case you have any fee due.

You have due pending of Rs 141220.00 Kindly, proceed to clear your dues to register in Next Academic Year and Session

Registration Window

Student Basic Details

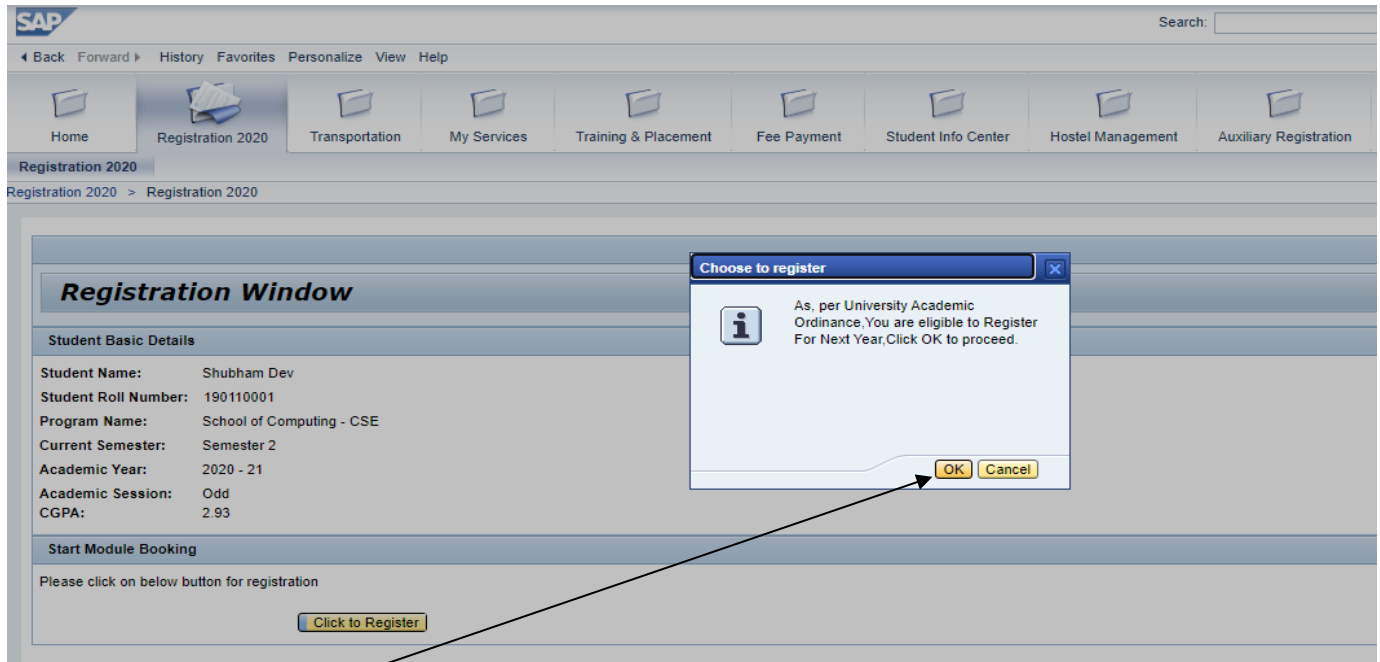
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